

BEEN PURCHASED

HOTEL MAY CHARGE AN EARLY CHECK OUT FEE.

*****PRE TRAVEL ADVICE*****

IT IS RECOMMENDED THAT YOU CHECK THE FOLLOWING WEBSITES FOR INFORMATION ABOUT THE SWINE INFLUENZA A H1N1 INFECTION PRIOR TO TRAVEL. WWW.WHO.INT/CSR/DISEASE/SWINEFLU/EN/INDEX.HTML

CONTACT TRAVEL OFFICE FOR QUESTIONS REGARDING ADVISE TRAVEL OFFICE FOR CHANGES, CANCELLATIONS TO BOOK ON-LINE, PLEASE GO TO WEBSITE.

FOR REIMBURSEMENTS, REMEMBER TO FOLLOW A PHOTO ID IS REQUIRED AT CHECK-IN. FARE IS VALID ON TICKETED AIRLINE ONLY.

SHOW CARD NBR AT CHECK-IN FOR FREQ.FLIER CREDIT. RETAIN AIRLINE CONFIRMATION FOR FUTURE EXCHANGES VERIFY IF INSURANCE IS INCLUDED WITH YOUR RENTAL. CHECK YOUR CORPORATE TRAVEL POLICY TO DETERMINE WHEN TO PURCHASE ADDITIONAL INSURANCE.

CHECK WITH CORPORATE CARD COMPANY FOR EXTRA INSURANCE, TERMS AND CONDITIONS.

ADDITIONAL FEES FOR EARLY CHECKOUT MAY APPLY. CANCELLATION OR NO-SHOW CHARGES MAY APPLY.

RATE MAY DIFFER DEPENDING ON EXCHANGE RATE. NON-CHANGEABLE OR REQUIRE ADVANCE NOTICE TO CHANGE, SUBJECT TO PENALTY/TRANSACTION FEE, AND ONLY VALID ON SAME CARRIER

HOTEL PER DIEM FOR CAMBRIDGE IS 229.00/71 IN ALTERNATE HOTELS EITHER SOLD OUT OR AT HIGHER RATE LOWEST AVAILABLE RATE IN AREA

PLEASE BE ADVISED THAT CERTAIN MANDATORY HOTEL-IMPOSED CHARGES, INCLUDING, BUT NOT LIMITED TO, DAILY RESORT OR FACILITY FEES, MAY BE APPLICABLE TO YOUR STAY AND PAYABLE TO THE HOTEL OPERATOR AT CHECK-OUT FROM THE PROPERTY. YOU MAY WISH TO INQUIRE WITH THE HOTEL BEFORE YOUR TRIP REGARDING THE EXISTENCE AND AMOUNT OF SUCH CHARGES.

** IMPORTANT** Please review this itinerary for accuracy and notify the travel office immediately if there are any discrepancies. American Express welcomes your feedback and encourages you to complete our survey should you receive a random invitation.

All services covered by this itinerary are subject to the terms and conditions specified by the suppliers. Customer agrees to the terms and conditions set forth on any brochures or advertisements describing any tour, cruise, accommodations, transportation or other services, and to any and all conditions contained in documents for any such services including, without limitation, all cancellation and change fees. No employee of American Express and its affiliates, subsidiary companies or representatives has authority to vary the terms and conditions.

Hotel Charges: In addition to the quoted rate(s) above, mandatory hotel charges may apply at check-out from the property; consult with the hotel for details and your company to determine whether such charges comply with your company's travel policies.

Air Transportation. Important airline ticket terms and conditions and other important notices apply to air transportation. Please visit: [TICKET TERMS AND CONDITIONS AND OTHER IMPORTANT NOTICES.pdf](#) for more information.

Liability Statement. American Express Travel Related Services Company, Inc. and its parent, subsidiaries, affiliates and representatives (collectively, "Amex") act as an agent for travel suppliers and you understand and agree that Amex shall not be liable for any loss, injury, expense or damage to persons or property resulting, directly or indirectly, from (1) the acts of omissions of travel suppliers, including but not limited to delays, overbooking's, cancellation of services, cessation of operations, accidents or failures of equipment, or changes in fares, itineraries or schedules; or (2) acts of God, fires, earthquakes, floods, climatic aberrations, acts of governmental authorities, civil unrest, strikes, riots, theft, disease, accidents or failures related to the public internet, telecommunications lines or facilities, or third party technology systems, or any other cause beyond the control of Amex.

Intermediary Disclosure. Amex assists you in finding travel suppliers and making arrangements that meet your individual needs. We consider various factors in identifying travel suppliers to you and recommending specific itineraries. In this role, we are acting as an independent third party and not as a fiduciary. We want you to be aware that certain suppliers pay us commissions as well as incentives for reaching sales targets or other goals, and from time to time may also provide incentives to our travel counselors. Certain suppliers may also provide compensation to us for various marketing and administrative services that we perform for them, such as granting them access to our marketing channels, participating in marketing programs and supporting technology initiatives. In addition, we receive compensation from suppliers when customers use the American Express Card or other American Express products to pay for supplier products and services. From time to time we may enter into other business relationships with suppliers and these arrangements, including levels and types of compensation and incentives we receive, are subject to change. In identifying suppliers and recommending itineraries, we may consider a number of factors, including supplier availability and your preferences. The relationships we have with suppliers may also influence the suppliers we identify and the itineraries we recommend.

CALIFORNIA: This transaction is covered by the California Travel Consumer Restitution Fund (TCRF) if the seller of travel was registered and participating in the TCRF at the time of sale and the passenger is located in California at the time of payment. Eligible passengers may file a claim with TCRF if the passenger is owed a refund of more than \$50 for transportation or travel services which the seller of travel failed to forward to a proper provider or such money was not refunded to you when required. The maximum amount which may be paid by the TCRF to any one passenger is the total amount paid on behalf of the passenger to the seller of travel, not to exceed \$15,000. A claim must be submitted to the TCRF within 12 months after the scheduled completion date of the travel. A claim must include sufficient documentation to prove your claim and a \$35 processing fee. Claimants must agree to waive their right to other civil remedies against a registered participating seller of travel for matters arising out of a sale for which you file a TCRF claim. You may request a claim form by writing to: Travel Consumer Restitution Corporation; P.O. Box 6001; Larkspur, CA 94977-6001; or by visiting TCRF's website at: www.tcrfinfo.org.

WASHINGTON: If transportation or other services are canceled by the seller of travel, all sums paid to the seller of travel for services not performed in accordance with the contract between the seller of travel and the purchaser will be refunded within thirty (30) days of receiving the funds from the vendor with whom the services were arranged, or if the funds were not sent to the vendor, the funds shall be returned within fourteen (14) days after cancellation by the seller of travel to the purchaser unless the purchaser requests the seller of travel to apply the money to another travel product and/or date.

NEVADA:

RECOVERY FUND FOR CONSUMERS DAMAGED BY SELLERS OF TRAVEL

You may be eligible for payment from the Recovery Fund if you have paid money to a seller of travel registered in Nevada for the purchase of travel services or a vacation certificate and you have suffered certain financial damages as a result of the transaction. To obtain information relating to your rights under the Recovery Fund and the filing of a claim for recovery from the Recovery Fund, you may contact the Consumer Affairs Division of the Department of Business and Industry at the following locations:

SOUTHERN NEVADA: 1850 East Sahara Avenue, Suite 101, Las Vegas, Nevada 89104, Phone: 702.486.7355, Fax: 702.486.7371, e-mail: ncad@fyiconsumer.org

NORTHERN NEVADA: 4600 Kietzke Lane, Building B, Suite 113, Reno, Nevada 89502, Phone: 775.688.1800, Fax: 775.688.1803, e-mail: ncad@fyiconsumer.org

California CST#1022318-10, Rhode Island ML#1192, Washington UBI#600-469-694, Iowa TA#002, Nevada NV#2001-0126.